

**Town of Newmarket**  
**Matthew Angell**  
**Interim Finance Director**  
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Memorandum

Date: January 21, 2015

To: Interested employees; Finance Departments for the Town of Exeter, Town of Durham, and City of Claremont

Cc: Steve Fournier, Town Administrator

From: Matthew Angell, Interim Finance Director

Re: Financial System Update Project ó Introductory Letter

Everyone,

I am excited to begin the kick-off of a new financial/information system for the Town of Newmarket. We have already issued an RFI, soliciting interested software vendors to submit information regarding the state of the art for municipal financial systems. The RFI was issued via public notice, website notice, and contacted software vendors directly. I requested submitters not to provide cost data; however, you may find cost information, which was provided only as guidance. The vendors contacted directly are as follows:

Vendor Name:	Results:
Accufund/BlumShapiro	Provided Information
Avitar	Did not respond
BMSI	Did not respond
BS&A	Provided Information
Govern/Harris	Did not respond
New World Systems	Did not respond
Tyler Technologies/Munis	Provided Information
Interware Development Company	Provided Information

The vendor responses are voluminous, which copies can be found on the Town's website at the following address:

<http://www.newmarketnh.gov/finance-office/webforms/financial-system-update-project>

You are welcome to view the original responses, which are kept in the Finance Office.

I encourage all interested/affected departments to participate in the next steps, which are as follows:

- Review the vendor responses posted to the Town's website,
- Meet to discuss strengths and weaknesses of the current system (mid-February),
- Meet to discuss wants and needs for a new system (mid-February),
- Conduct interested vendor presentations,
- Prepare a detailed RFP that will be issued early this summer (mid April for a June posting),
- Selection (July to August), and
- Implementation (To be determined to vendor specific)
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If you have any questions regarding this process, please contact me at (603) 659-3617 x1304.

Sincerely,

Matt